

EVERYTHING ORGANIZED | AROUND THE CLOCK

# Family Command Center

Download these premade calendar, daily dinner menu, cleaning list, reminders, and mail bin printouts, and use them on your own command center! Just print the pages out that you would like to use, cut along the dotted lines, and place them in your picture frames. When using the calendar and cleaning list printouts, center the back part of your frame onto the page, and trace it so it will fit in the 8x10 space. For the mail bin printout, cut along the dotted lines, center it on the front of your mail bin, and paste it on. Then you can trim the excess paper from the sides.



For more organization tips and downloads, visit [www.americanlifestylemag.com/organized](http://www.americanlifestylemag.com/organized)

# Family Command Center

## DIY CRAFT

It's hard to keep track of all the notes and reminders you leave yourself, let alone your grocery lists, housecleaning chores, and busy family schedules too. Why not have a way to keep all important information organized in one place for everyone to see?

Download our premade printouts, and then follow these simple steps to customize your own command center!



### materials:

- Plywood
- Paint
- Paintbrush
- Picture Frames
- Printouts (calendar, menu, chores list, etc.)
- Superglue
- Magnets
- Wood Plaque
- Drawer/Cabinet Knob
- Tags
- Cereal Box
- Scrapbook Paper
- Modpodge
- Frame Mount Hooks
- 3-4 Command Hooks
- Magnetic Clips

### instructions:

1. Cut plywood to your preferred size (the exact specs will vary depending on how large you want the command center to be). Then decorate with paint to give the board visual interest. Go simple with a solid color, or be bold with a funky design or a repeating pattern.
2. Download a calendar, daily dinner menu, cleaning list, and reminders printouts from [www.americanlifestylemag.com/organized](http://www.americanlifestylemag.com/organized), and fill the picture frames. Then superglue magnets onto the backs of the frames.
3. To assemble the birthday block, paint the wood plaque to coordinate with the background of the command center, and attach the drawer knob using superglue. Label tags with the months of the year, and list the dates and names of people who have birthdays in each month. Hang tags on the knob, and attach magnets to the back of the plaque.
4. To assemble the mail bin, cut a cereal box down to your desired height and shape. Decorate both the inside and the outside with scrapbook paper, using modpodge to adhere the paper to the cardboard. Then superglue magnets to the back.
5. Arrange the frames, birthday block, and mail bin on the command center, and incorporate any hooks, clips, and decorative elements until you're satisfied with the design layout. Make light marks as to where the other magnets need to go, and attach those to the board with superglue. Once dry, attach each item and frame into its permanent place.
6. Attach frame mount hooks to the back of the command center board, hang it up on the wall, and you're ready to get organized! Fill out your framed printables by using dry erase markers on the glass to annotate notes and tasks.

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<i>sunday</i>	<i>monday</i>	<i>tuesday</i>	<i>wednesday</i>	<i>thursday</i>	<i>friday</i>	<i>saturday</i>

*Whistle While You Work*  
— CLEANING LISTS —

*daily*

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*weekly*

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*monthly*

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(Cut along the line) ✂

*What's Cooking*  
WEEKLY MENU

*sunday* \_\_\_\_\_

*monday* \_\_\_\_\_

*tuesday* \_\_\_\_\_

*wednesday* \_\_\_\_\_

*thursday* \_\_\_\_\_

*friday* \_\_\_\_\_

*saturday* \_\_\_\_\_

(Cut along the line) ✂



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